

Fork Township Budget Hearing, Annual Meeting and Regular Meeting

March 29, 2008

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The Fork Township Supervisor, Jack Bark Sr., called the Budget Hearing, Annual Meeting and Regular Meeting to order at 9:00 a.m. The Pledge of Allegiance to the United States Flag was recited.

Roll call of board members: Jack Bark Sr., Cathleen A. Martin, Patti McNeilly, Penny Huffman and John Singer all present.

Supervisor, Jack Bark Sr., declared the Budget Hearing portion of the meeting open. 9:01 a.m.

Proposed 2009-2010 Budgets were presented. Supervisor, Jack Bark Sr. opened the floor for discussion on the budgets. Hearing no objections, Supervisor Jack Bark Sr., closed the Budget Hearing portion of the meeting. 9:02a.m.

Public Comments: Penny Huffman wanted to thank Supervisor, Jack Bark Sr. for preparing the budgets along with all Department Heads.

Supervisor, Jack Bark Sr., declared the Annual Meeting portion of the meeting open. 9:17 a.m.

Salary Resolutions:

Cathleen Martin moved to accept Salary Resolution R-2009-01 as presented. Penny Huffman seconded. 10 ayes, 0 nays. Motion carried.

Deanna Wood moved to accept Salary Resolution R-2009-02 as presented. Sabrina Greenspan seconded. 10 ayes, 0 nays. Motion carried.

Terry Vogel moved to accept Salary Resolution R-2009-03 as presented. John Singer seconded. 10 ayes, 0 nays. Motion carried.

Sabrina Greenspan moved to accept Salary Resolution R-2009-04 as presented. Deanna Wood seconded. 10 ayes, 0 nays. Motion carried.

John Singer moved closed the Annual Meeting portion of the meeting. Penny Huffman seconded. All ayes, motion carried. Annual Meeting portion closed at 9:08 a.m.

Supervisor, Jack Bark Sr., declared the Regular Meeting portion of the meeting open. 9:08 a.m.

Roll call of board members: Jack Bark Sr., Cathleen A. Martin, Patti McNeilly, Penny Huffman and John Singer. All present.

Approval of the Minutes: Penny Huffman moved to approve the minutes of 02-16-09 as presented. Patti McNeilly seconded. All ayes, motion carried.

Treasurers Report:

General Fund	\$ 220,167.23
Fire Department	\$ 36,846.80
Fire Equipment	\$ 154,006.50
First Responders	\$ 15,372.64
Flake Cemetery	\$ 16,500.00
Tax Collection	\$ 69,539.63
Chippewa Vista (Special Assessment)	\$ 4,744.93
Merrill Lake Roads (Special Assessment)	\$ 1,890.89
Merrill Lake Park (Special Assessment)	\$ 453.71

Penny Huffman moved to accept the Treasurers report as presented. John Singer seconded. All ayes, motion carried.

Approval of the Bills: Cathleen Martin moved to approve the following checks;

General Fund	check #'s 8652-8692	totaling \$28,226.64
Fire Department	check #'s 3491-3522	totaling \$ 8,527.49
First Responders	check #'s 2180-2192	totaling \$ 4,928.24
West Chippewa Vista	check #'s 596	totaling \$ 400.00
Merrill Lake Park	check #'s 594-895	totaling \$ 237.36
Merrill Lake Roads	check #'s 583	totaling \$ 150.00

Patti McNeilly seconded. Roll call vote: Cathleen Martin-yes, Patti McNeilly-yes, Penny Huffman-yes, John Singer-yes and Jack Bark Sr.-yes. All ayes, motion carried.

Public Comment: none

Unfinished Business:

1. **Fork/Barryton Community Fire Department** – Fire Chief Terry Vogel presented his monthly Chiefs report to the board. Cathleen Martin moved to approve the revised Guideline #14 as rewritten. Patti McNeilly seconded. Roll call vote: Cathleen Martin-yes, Patti McNeilly-yes, Penny Huffman-yes, John Singer-yes, and Jack Bark Sr.-yes. All ayes, motion carried. Cathleen Martin moved to set up an account with Occupational Health as Clients and use them as needed along with post accident drug and alcohol screening. John Singer seconded. Roll call vote: Cathleen Martin-yes, Patti McNeilly-yes, Penny Huffman-yes, John Singer-yes, and Jack Bark Sr.-yes. All ayes, motion carried. Patti McNeilly moved to authorize the repairs need to Fire Department Truck #6 with Northern Auto at the cost of \$215.84. Penny Huffman seconded. Roll call vote: Cathleen Martin-yes, Patti McNeilly-yes, Penny Huffman-yes, John Singer-yes and Jack Bark Sr.-yes. All ayes, motion carried. John Singer moved to authorize the necessary Truck Maintenance supplies from Auto Value at the cost of \$651.24. Penny Huffman seconded. Roll call vote: Cathleen Martin-yes, Patti McNeilly-yes, Penny Huffman-yes, John Singer-yes and Jack Bark Sr.-yes. All ayes, motion carried. Patti McNeilly moved to authorize the Fire Chief to write for a USDA Grant for a new Pumper/Tender. The grant is based on the average income for the Township with 55% being paid by the USDA. Penny Huffman seconded. . Roll call vote: Cathleen Martin-no, Patti McNeilly-yes, Penny Huffman-yes, John Singer-yes and Jack Bark Sr.-yes. Four ayes, one nay, motion carried. John Singer moved to authorize the Fire Chief to write for an AFG Grant (Assistance to Firefighters Grant) this would be a regional grant for Mecosta and Osceola Counties for radio equipment. Our match would be \$5,000.00. This all depends on the rest of the Departments and how the grant description reads. Also write for a Grant for new radio equipment if the regional grant falls apart. Total cost around \$50,000.00, our match would be \$2,500.00. Penny Huffman seconded. Roll call vote: Cathleen Martin-yes, Patti McNeilly-yes, Penny Huffman-yes, John Singer-yes and Jack Bark Sr.-yes. All ayes, motion carried. Penny Huffman moved to authorize the Fire Chief to write for a Grant for an in house breathing air compressor, total cost would be around \$35,000.00, we would have a 5% match or \$1,750.00 match. John Singer seconded. Roll call vote: Cathleen Martin-yes, Patti McNeilly-yes, Penny Huffman-yes, John Singer-yes and Jack Bark Sr.-yes. All ayes, motion carried.
2. **Fork Township Rescue** – Supervisor of Rescue Terry Vogel presented his monthly report to the board. Jack Bark Sr. moved to authorize the purchase of a new battery for the Truck. Cost of \$191.92 from Auto Value. Patti McNeilly seconded. Roll call vote: Cathleen Martin-yes, Patti McNeilly-yes, Penny Huffman-yes, John Singer-yes and Jack Bark Sr.-yes. All ayes, motion carried. Penny Huffman moved to authorize the purchase of new nerf bars for the Rescue Truck to be installed for Fire Bucks. John Singer seconded. Roll call vote: Cathleen Martin-yes, Patti McNeilly-yes, Penny Huffman-yes, John Singer-yes and Jack Bark Sr.-yes. All ayes, motion carried.

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3. **Community Center** – Community Center Building Manager, Sabrina Greenspan presented her monthly report to the Board. Cathleen Martin moved to authorize the expenditure for the Y102 Bridal Show for 2010. Renewal Rate of \$350.00 (\$150.00 deposit) Penny Huffman seconded. Roll call vote: Cathleen Martin-yes, Patti McNeilly-yes, Penny Huffman-yes, John Singer-yes and Jack Bark Sr.-yes. All ayes, motion carried. Cathleen Martin moved to authorize the expenditure for stamps and envelopes needed to send out letters to attendees from his past Bridal Show. Jack Bark Sr. seconded. Roll call vote: Cathleen Martin-yes, Patti McNeilly-yes, Penny Huffman-yes, John Singer-yes and Jack Bark Sr.-yes. All ayes, motion carried.
4. **Lions Bingo** – Bill Sowle was present and wanted to compliment the Community Center Manager and Asst. Manager for the diligent work at the Community Center. Bill also wanted to discuss the need to a phone to be made available to the Bingo group during activities. The Lions offered to purchase a two phone cordless system with the base being left in the Managers office and the other to be in the care custody and control of the Lions Bingo, only to be brought out during events and kept out of sight from the public. Cathleen Martin moved to accept the Lions Bingo offer on the phone and approve the proposed use. John Singer seconded. All ayes, motion carried.
5. **White Pine Apartment** - Cathleen Martin reported that the Supervisor and herself were unable to make it to the Lawyers to discuss the proposal and that they would report on this at the next months meeting.

Public Comments: nothing at this time.

New Business:

1. **Setting of Regular Meeting dates and times** – Cathleen Martin moved to set the regular meetings of the Fork Township Board on the Third Monday of each month at 7:00 p.m. with one exception being the March 2010 meeting. This meeting will be combined with the Annual Meeting and will be held on March 27, 2010 at 9:00 a.m. Penny Huffman seconded. All ayes, motion carried.
2. **Fork Township Investment & Depository Designation Resolution R-2009-05** – Cathleen Martin moved to approve Resolution R-2009-05 as presented. Patti McNeilly seconded. Roll call vote: Cathleen Martin-yes, Patti McNeilly-yes, Penny Huffman-yes, John Singer-yes, and Jack Bark Sr.-yes. All ayes, motion carried.
3. **Approve the Budgets** – Cathleen Martin moved to accept the General Fund, Fork/Barryton Community Fire Department, Fork Township Rescue, West Chippewa Vista Special Assessment, Merrill Lake Roads Special Assessment and Merrill Lake Park Special Assessment Budgets for Fiscal year 2009-2010 as presented. Patti McNeilly seconded. Roll call vote: Cathleen Martin-yes, Patti McNeilly-yes, Penny Huffman-yes, John Singer-yes, and Jack Bark Sr.-yes. All ayes, motion carried. *****Amendments to Budgets***** Cathleen Martin moved to amend the 2008-2009 Fire Department Budget by moving \$851.21 from Contingencies line item and place in the Fire Station line item. (Contingencies new budget amount \$862.79 and Fire Station new budget amount \$10,851.21) Patti McNeilly seconded. Roll call vote: Cathleen Martin-yes, Patti McNeilly-yes, Penny Huffman-yes, John Singer-yes, and Jack Bark Sr.-yes. All ayes, motion carried. Cathleen Martin moved to amend the Merrill Lake Roads Revenue portion of the budget by brining \$118.44 of prior year's funds forward making the new Revenue portion of the budget to \$1539.44. Patti McNeilly seconded. Roll call vote: Cathleen Martin-yes, Patti McNeilly-yes, Penny Huffman-yes, John Singer-yes, and Jack Bark Sr.-yes. All ayes, motion carried. Cathleen Martin moved to amend the Merrill Lake Roads Expenditure portion of the budget by adding \$118.44 of prior year's funds to the Special Assessment Roads line item. Making that new budget amount \$1539.44. Balancing the budget again. John Singer seconded. Roll call vote: Cathleen Martin-yes, Patti McNeilly-yes, Penny Huffman-yes, John Singer-yes, and Jack Bark Sr.-yes. All ayes, motion carried.
4. **Headlee Rollback** – Cathleen Martin moved to take the Headlee Rollback with hearing for 2010. Patti McNeilly seconded. All ayes, motion carried.

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Cathleen Martin moved to set the Cost Recovery Ordinance Flat Rate at \$500.00. John Singer seconded. Roll call vote: Cathleen Martin-yes, Patti McNeilly-yes, Penny Huffman-yes, John Singer-yes, and Jack Bark Sr.-yes. All ayes, motion carried.

Reports:

Jack Bark Sr., Supervisor – Jack reported on the Cemetery lawn mowing equipment needing to be serviced. Cathleen Martin moved to authorize the expenditure of the lawn mowing equipment getting serviced. John Singer seconded. Roll call vote: Cathleen Martin-yes, Patti McNeilly-yes, Penny Huffman-yes, John Singer-yes, and Jack Bark Sr.-yes. All ayes, motion carried. Jack reported on the recent March Board of Review and Cemetery.

Cathleen A. Martin, Clerk – nothing to report.

Patti McNeilly, Treasurer –Patti stated she would like East Fork Cemetery placed on next months Agenda. Patti reported on the following; American Legion (Flags & Markers), Road Commission correspondence, Investing \$100,000 in a C.D. from both General Fund and Fire Department and Recycling Trailer. Penny Huffman moved to sell the Fork Township Recycling Trailer to Jeff Trucking in trade for two months worth of service equal to \$800.00 or to be paid outright. Patti McNeilly seconded. Roll call vote: Cathleen Martin-yes, Patti McNeilly-yes, Penny Huffman-yes, John Singer-yes, and Jack Bark Sr.-yes. All ayes, motion carried.

Penny Huffman, Trustee – Penny stated she needed 10 stamps and 10 envelopes for mailing out contracts. Cathleen gave her the envelopes and Patti gave her the stamps. Penny expressed interest in attending the MTA Spring District Meeting. Other board members expressed their interest too. Patti stated she would have to let the board know if she can attend. Authorization will be made at the next months meeting.

John Singer, Trustee – nothing to report.

Adjournment:

Cathleen Martin moved to adjourn the meeting. Penny Huffman seconded. All ayes, motion carried.

Cathleen A. Martin, Clerk
Fork Township

Approved:

Jack O. Bark Sr., Supervisor
Fork Township