

The Fork Township Supervisor, Jack Bark Sr., called the regular meeting of the Fork Township Board to order at 7:00 p.m. The Pledge of Allegiance to the United States Flag was recited.

Roll call of board members: Jack Bark Sr., Cathleen A. Martin, Patti McNeilly, Penny Huffman and John Singer all present.

Approval of the Minutes: Penny Huffman moved to approve the minutes of 06-15-09 as presented. John Singer seconded. All ayes, motion carried.

Treasurers Report:

General Fund	\$210,384.25
Fire Department	\$ 30,299.05
Fire Equipment	\$162,381.89
First Responders	\$ 14,403.07
Flake Cemetery	\$ 16,500.00
Tax Collection	\$ 382.61
West Chippewa	\$ 6,226.01
Merrill Lake Roads	\$ 2,177.89
Merrill Lake Park	\$ 394.70

Penny Huffman moved to accept the Treasurers Report as presented. Cathleen Martin seconded. All ayes, motion carried.

Approval of the Bills: Cathleen Martin moved to approve the following checks;

General Fund	checks # 8795-8830	totaling \$ 14,678.32
Fire Department	checks # 3560-3571	totaling \$ 1,500.79
First Responders	checks # 2203-2204	totaling \$ 212.02
Merrill Lake Park	checks # 599	totaling \$ 12.83

Patti McNeilly seconded. Roll call vote: Cathleen Martin-yes, Patti McNeilly-yes, Penny Huffman-yes, John Singer-yes and Jack Bark Sr.-yes. All ayes, motion carried.

Public Comments:

Linda Howard was present to announce that she would be running next year for the 102nd State Representative seat being vacated by Darwin Booher due to term limitations.

Unfinished Business:

- 1. Fork/Barryton Community Fire Department** – Fire Chief, Terry Vogel presented the monthly Chiefs report to the board. Jack Bark moved to hire Jason Hatfield as a probationary member of the Fork/Barryton Community Fire Department. Patti McNeilly seconded. All ayes, motion carried. Patti McNeilly moved to authorize the purchase of two (2) Vertex 16 Channel Radios at \$290.00 each with Shipping Total cost \$591.00 (using Insurance Claim check). Penny Huffman seconded. Roll call vote: Cathleen Martin-yes, Patti McNeilly-yes, Penny Huffman-yes, John Singer-yes and Jack Bark Sr.-yes. All ayes, motion

carried. Penny Huffman moved to authorize the expenditure of \$450.00 from Loose Equipment line item to supply the Fire Bucks cabinet. John Singer seconded. Roll call vote: Cathleen Martin-yes, Patti McNeilly-yes, Penny Huffman-yes, John Singer-yes and Jack Bark Sr.-yes. All ayes, motion carried.

2. Fork Township Rescue: Supervisor of Rescue, Terry Vogel presented the monthly Rescue report to the Board. Penny Huffman moved to authorize the expenditure of \$50.00 from Loose Equipment line item to supply the Fire Bucks cabinet. John Singer seconded. Roll call vote: Cathleen Martin-yes, Patti McNeilly-yes, Penny Huffman-yes, John Singer-yes and Jack Bark Sr.-yes. All ayes, motion carried.

3. Community Center: Community Center Grounds report was given by Manager, Katie Bazaire. Cathleen Martin moved to authorize the expenditure of \$50.00 for 8" letters (Fork Township Community Center) for the sign at the Community Center. Penny Huffman seconded. Roll call vote: Cathleen Martin-yes, Patti McNeilly-yes, Penny Huffman-yes, John Singer-yes and Jack Bark Sr.-yes. All ayes, motion carried. Patti McNeilly moved to authorize the expenditure of \$400.00 to cost share the price of the new Community Center sign. Penny Huffman seconded. Roll call vote: Cathleen Martin-yes, Patti McNeilly-yes, Penny Huffman-yes, John Singer-yes, Jack Bark Sr.-yes. All ayes, motion carried. Cathleen Martin moved to authorize the use of the Community Center and Grounds by the Barryton Fair Board for their weekend celebration being held July 31, 2009 thru August 2, 2009 also allowing them to sell and serve alcohol on the premises. John Singer seconded. Roll call vote: Cathleen Martin-yes, Patti McNeilly-yes, Penny Huffman-yes, John Singer-yes and Jack Bark Sr.-yes. All ayes, motion carried. Manager, Sabrina Greenspan presented her monthly report to the board. Cathleen Martin moved to authorize the expenditure of repairs needed to the walk-in cooler at the Community Center. Cost of repairs \$395.00 being performed by Joe Borders. Patti McNeilly seconded. Manager to check on warranty of work. Roll call vote: Cathleen Martin-yes, Patti McNeilly-yes, Penny Huffman-yes, John Singer-yes and Jack Bark Sr.-yes. All ayes, motion carried. Discussion between Fork Township Board and Manager, Sabrina Greenspan concerning the several problems not being handled properly by the manager (writing of receipts, freezer, rental charge mix ups). Clerk, Cathleen Martin reminded the Township Board that she had stepped up to the plate last year after they had hired Sabrina Greenspan as manager of the Community Center and worked as a mentor to Sabrina. Cathleen stated it has been over one year now and it was time for Sabrina to sink or swim as the manager of the Community Center. To reduce the confusion in receipting the donations from the Barryton Lions Club, all future checks are to be mailed directly to the Fork Township Treasurer.

4. Bingo: Bev Timpey, representative from the Barryton Lions Club was present to discuss recent concerns with the installation of a freezer by the Lions Club Concession Stand workers. Penny Huffman moved to authorize the Barryton Lions Club to install a upright deep freezer in the kitchen with lock. Barryton Lions Club assuming all responsibility and liability of the freezer. John Singer seconded. All ayes, motion carried.

5. **Cemetery:** Following last months meeting, Clerk Cathleen Martin contacted Adam Gandolfi, the townships insurance agent and inquired on the East Fork Cemetery Association being covered under the Townships insurance policy for liability, errors and omissions and being bonded for handling money. Adam responded in writing and stated that they are not covered under the Township and that there were three options.
 - Required the association to carry insurance and name Fork Township as an additional insured.
 - Dissolve the Association and then re-form it as a subcommittee of Fork Township. The township would have to assign (vote) the positions on the committee. The township would be responsible for all monetary transactions and auditing. This would allow the committee to be picked up under our current policy. Some additional bonding may be needed for any individuals handling money.
 - Terminate the agreement with the Association (with 365 days written notice). Take on all of the duties at that cemetery similar to how you handle your other two cemeteries.

No action was taken by the board at this time.

Board requested from Jim McNeilly once again to get the board a copy of Hyders Lawn Mowing liability insurance policy.

Pubic Comments:

No public comments at this time.

New Business:

1. **MTA “Principals of Governance”:** Jack Bark moved to adopt the Principals of Governance and display proudly in the Fork Township Office. Penny Huffman seconded. All ayes, motion carried.
2. **Budget Review:** Supervisor, Jack Bark Sr. review the first quarter budget of all Fork Township accounts with the board. No overages were noted at this time.

Reports:

Jack Bark Sr., Supervisor- nothing to report.

Cathleen A. Martin, Clerk- Cathleen presented quotes on a laptop computer for the Clerks office. Patti McNeilly moved to authorize the clerk to spend up to \$950.00 for the purchase and set up of one (1) laptop computer for the Clerks office. John Singer seconded. Roll call vote: Cathleen Martin-yes, Penny Huffman-yes, Patti McNeilly-yes, John Singer-yes and Jack Bark Sr.-yes. All ayes, motion carried.

Patti McNeilly, Treasurer- Patti inquired on the Community Center possibly cost sharing the dumpster bill with the Fire Department. Clerk, Cathleen Martin stated she would report back to the board next month on the monthly charges and the board could make a determination on cost sharing and how much.

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Penny Huffman, Trustee- Penny reported that Naaman Huffman would like to have the old Community Center stove moved from inside his place of business as soon as possible. He is in need of the area. Discussion followed by the board on the cancellation of the recent sale of old equipment of the Township. Cathleen Martin moved to authorize the disposal of the old stove and to advertise in the township hall window and around the area that we have eleven (11) tables (\$20.00 each) and one (1) piano (\$200.00) for sale. Cash only! Penny Huffman seconded. All ayes, motion carried.

John Singer, Trustee- nothing to report.

Adjournment:

Cathleen Martin moved to adjourn the meeting. John Singer seconded. All ayes, motion carried. Meeting adjourned at 10:18p.m.

Cathleen A. Martin, Fork Township Clerk

Approved:

Jack Bark Sr., Fork Township Supervisor