

The Fork Township Supervisor, Jack Bark Sr., called the regular meeting of the Fork Township Board to order at 7:00 p.m. The Pledge of Allegiance to the United States Flag was recited.

Roll call of board members: Jack Bark Sr., Cathleen A. Martin, Patti McNeilly, Penny Huffman and John Singer all present.

**Approval of the Minutes:** Penny Huffman moved to approve the minutes of 08-17-09 as presented. Patti McNeilly seconded. All ayes, motion carried. John Singer moved to approve the Special Meeting minutes of 08-18-09 as presented. Penny Huffman seconded. All ayes, motion carried. Penny Huffman moved to approve the Special Meeting Closed Session minutes of 08-18-09 as presented. John Singer seconded. All ayes, motion carried.

**Treasurers Report:**

General Fund	\$219,013.44
Fire Department	\$ 33,093.93
Fire Equipment	\$162,948.30
First Responders	\$ 19,862.86
Flake Cemetery	\$ 16,500.00
Tax Collection	\$ 47,113.28
West Chippewa	\$ 6,057.55
Merrill Lake Roads	\$ 2,178.43
Merrill Lake Park	\$ 381.97

Penny Huffman moved to accept the Treasurers Report as presented. Cathleen Martin seconded. All ayes, motion carried.

**Approval of the Bills:** Cathleen Martin moved to approve the following checks;

General Fund	checks # 8867-8897	totaling\$ 16,013.70
Fire Department	checks # 3580-3587	totaling \$ 828.66
First Responders	checks # 2206-2207	totaling \$ 148.06
W. Chippewa Vista	checks # 604-606	totaling \$ 2,420.00
Merrill Lake Park	checks # 600	totaling \$ 30.35
Merrill Lake Roads	checks # 585-586	totaling \$ 48.45

Cathleen Martin had questions regarding Sabrina Greenspans bills she had submitted for reimbursement. Sabrina was questioned on the expenses of two trips to Big Rapids; One trip to State Street Hardware for the purchase of one key in the amount of \$1.49 with mileage being submitted for \$30.30. The key now cost \$31.79 and that was a pretty expensive key. The seconded trip to Big Rapids was to Lowes for the purchase of floor wax in the amount of \$201.12 with

mileage being submitted for \$30.30. This purchase did not have prior authorization from the Board and did exceed the Community Center Managers spending allowance (an allowance given to the manager to use for incidentals without board approval). Patti McNeilly seconded. Roll call vote: Cathleen Martin-yes, Patti McNeilly-yes, Penny Huffman-yes, John Singer-yes and Jack Bark Sr.-yes. All ayes, motion carried.

**Public Comments:**

No public comment at this time.

**Unfinished Business:**

- 1. Fork/Barryton Community Fire Department** - Fire Chief, Terry Vogel presented the monthly Chiefs report to the board. Penny Huffman moved to authorize the purchase of the necessary list of heat tapes, extension cords and misc. electrical supplies needed for the Fire Station roof. Cost \$550.00. John Singer seconded. Roll call vote: Cathleen Martin-yes, Patti McNeilly-yes, Penny Huffman-yes, John Singer-yes and Jack Bark Sr.-yes. All ayes, motion carried. Cathleen Martin moved to authorize the Supervisor and Fire Chief to submit a bid of \$20,000.00 to Larkin Charter Township for the 1992 International 4700 Rescue Truck they have up for bids. Penny Huffman seconded. Roll call vote: Cathleen Martin-yes, Patti McNeilly-yes, Penny Huffman-yes, John Singer-yes and Jack Bark Sr.-yes. All ayes, motion carried.
- 2. Fork Township Rescue:** Supervisor of Rescue, Terry Vogel presented the monthly Rescue report to the Board.
- 3. Community Center:** Manager, Sabrina Greenspan presented the managers report to the board. It had been suggested that more outlets be installed in the kitchen of the Community Center. Board was in full agreement that they weren't going to add any more electrical outlets to the kitchen at this time. Cathleen Martin moved to authorize the dumpster to be used by the renters during their rental. Only garbage from their use at the Community Center is to be dumped. John Singer seconded. All ayes, motion carried. John Singer move to allow the Fair Board to donate 4- 6 sets of portable bleachers for the Fork Township Community Center. Patti McNeilly seconded. All ayes, motion carried.
- 4. Cemetery:** Cathleen Martin gave the board an update on the fence from Darrel Soper. Penny Huffman ask about the C.D. information from East Fork Cemetery Association.

**Pubic Comments:**

No public comments at this time.

**New Business:**

1. **L-4029:** Cathleen Martin moved to accept the L-4029 as presented by the Fork Township Supervisor. Patti McNeilly seconded. Roll call vote: Cathleen Martin-yes, Patti McNeilly-yes, Penny Huffman-yes, John Singer-yes and Jack Bark Sr.-yes. All ayes, motion carried.
2. **Mobile Food Pantry:** An update on the Mobile Food Pantry was given by both Jack Bark and Cathleen Martin.

**Reports:**

**Jack Bark Sr., Supervisor-** nothing to report.

**Cathleen A. Martin, Clerk-** Cathleen Martin reported to the board on her laptop and that the Cemetery information is being stalled in the program now.

Cathleen informed the board on the upcoming Chippewa Hills School District Election being held on November 3, 2009. Cathleen discussed the need for the board to be looking at a maintenance contract for the tabulators. County Clerk has already contracted theirs and suggested we do the same. Cathleen also reported on transportation with MOTA and Township Credit Card changes.

**Patti McNeilly, Treasurer-** Patti inquired about the new phones for the Township Hall. Clerk, Cathleen Martin stated she hasn't had time to go get them but would before the next meeting. Patti also inquired about the blacktopping of Chippewa Lake Road. John Singer stated he had talked with Randy Maxwell and he had stated if the funds were available it would be done yet this year.

**Penny Huffman, Trustee-** Penny expressed an interest in attending the MTA Trustee Retreat. Penny Huffman moved to authorize Fork Township Trustee's to attend the MTA Trustee Retreat; paying registration, mileage and per diem. Patti McNeilly seconded. Roll call vote: Cathleen Martin-yes, Patti McNeilly-yes, Penny Huffman-yes, John Singer-yes and Jack Bark Sr.-yes. All ayes, motion carried.

**John Singer, Trustee-** nothing to report.

**Adjournment:**

John Singer moved to adjourn the meeting. Penny Huffman seconded. All ayes, motion carried. Meeting adjourned at 9:00p.m.

Cathleen A. Martin, Fork Township Clerk

Approved:

Jack Bark Sr., Fork Township Supervisor