

The Fork Township Supervisor, Jack Bark Sr., called the special meeting of the Fork Township Board to order at 7:00 p.m. The Pledge of Allegiance to the United States Flag was recited.

Roll call of board members: Jack Bark Sr., Cathleen A. Martin, Patti McNeilly, Penny Huffman and John Singer all present.

Cathleen Martin moved to suspend the rules of accepting the Minutes, Treasurers Report and approval of the Bills at this time. Penny Huffman seconded. All ayes motion carried.

Public Comments:

No public comment at this time.

Unfinished Business:

- 1. Fork/Barryton Community Fire Department** - The monthly Chiefs report was in the packets for the board to read.
- 2. Fork Township Rescue:** The monthly Rescue report was in the packets for the board to read.
- 3. Community Center:** No report from Grounds Manager, Katie Bazaire at this meeting. Manager, Sabrina Greenspan presented the managers report to the board. Penny Huffman moved to authorize the purchase of the following supplies; garbage bags, toilet paper, paper towels and floor cleaner from Sams, can opener parts from GFS. Patti McNeilly seconded. Roll call vote: Cathleen Martin-yes, Patti McNeilly-yes, Penny Huffman-yes, John Singer-yes and Jack Bark Sr.-yes. All ayes, motion carried. Nancy Mohr, Barryton Lions member was present to discuss the problems they are having concerning the mopping of the floors at the Community Center. Board stated the Manager was to pick up the slack and mop the whole floor when necessary. Barryton Lions Bingo will continue to spot mop. Board suggested getting some rug runners for the Community Center. Manager to check into prices and report back to the board. Bill Sowle, Barryton Lions member was present to discuss getting the board authorization on installing shelves for the monitors and speakers to permanently be strapped down to and to also allow the Barryton Lions Bingo to leave their big bingo sign up permanently. Discussion followed concerning liability. Cathleen Martin moved to authorize the Barryton Lions Bingo to install shelves for their monitor and speakers. Monitor and speakers are to be strapped down permanently. Also to allow the Big sign to stay up permanently. All of their equipment left out, up permanently is at their own risk, holding to Fork Township Board harmless for any

- damages that may accrue. Penny Huffman seconded. All ayes, motion carried. John Singer moved to allow the Barryton Lions Bingo to plug in their cash register in the storage room when not being used on Bingo nights. Penny Huffman seconded. All ayes, motion carried. Discussion followed on the mop sink being cracked. Sabrina to check with Eckert's Body Shop in getting an estimate on repairing the damages.
4. **Cemetery:** Fork Township Cemetery Committee reported to the board on the recent MTA seminar that they and two of East Fork Cemetery Association members attended. Committee also reported on the completion of the Fence at Flake Cemetery and suggested the board look into getting a plaque with the Soper names on it for the fence. Clerk stated she would look into this and report back to the board.
 5. **Snow Plow Bids:** Only two bids were received. Clerk, Cathleen Martin opened the bids and read them aloud. John Singer moved to accept the bids from Brian Sutton and Jack Bark as presented. (Brain Sutton bid \$50.00 per plowing at the Fire Station plus shoveling between doors) (Jack Bark Sr. bid \$50.00 per hour for plowing the Community Center and \$50.00 per sanding of the Community Center) Penny Huffman seconded. Roll call vote: Cathleen Martin-yes, Patti McNeilly-yes, Penny Huffman-yes, John Singer-yes and Jack Bark Sr.-yes. All ayes, motion carried.
 6. **White Pine Manor:** Board discussed the information that was provided in their packets. Township Board instructed the Clerk to notify the effective unites of government and invite them to attend the December board meeting as this will be a topic of discussion.

Pubic Comments:

No public comments at this time.

New Business:

1. **MML Fund Loss Control Services Report:** The written report was in the boards packets for their review. Penny Huffman stated she would contact Terry Vogel on getting GFI outlets installed in the Township Hall kitchen. Terry will be notified that the exit lights at the Station need to be fixed. When this is all completed, Clerk Cathleen Martin will fill out necessary paperwork and file back with the MML.
2. **Risk Management / Cindy White:** Cindy called back and had to cancel the inspection. Clerk Cathleen Martin will have to reschedule with Risk Management and notify the Board of the new date.
3. **Election Source / Preventative Maintenance & Support Agreement:** Cathleen Martin moved to authorize the purchase of a full service agreement in the amount of \$271.00 with Election Source for 2010 on our Optech Insight tabulator. Patti McNeilly seconded. Roll call vote:

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Cathleen Martin-yes, Patti McNeilly-yes, Penny Huffman-yes, John Singer-yes and Jack Bark Sr.-yes. All ayes, motion carried.

Reports:

Jack Bark Sr., Supervisor- Jack shared with the Board that the Mecosta County Equalization Department is now auditing the Principal Residents Exemptions for Mecosta County. Jack shared there has been several call from our residents coming in to him concerning getting this form and how to fill it out.

Cathleen A. Martin, Clerk- Cathleen apologized for being sick and missing the last meeting.

Patti McNeilly, Treasurer- Patti discussed the collection of Chippewa Hills summer taxes for 2010. Patti stated she would get a new contract and bring it back to the Township Board.

Penny Huffman, Trustee: Penny Huffman moved to authorize the purchase of \$25.00 gift cards for all Township, Fire and Rescue employees. Jack Bark Sr. seconded. Roll call vote: Cathleen Martin-yes, Patti McNeilly-yes, Penny Huffman-yes, John Singer-yes and Jack Bark Sr.-yes. All ayes, motion carried.

John Singer, Trustee- nothing to report.

Adjournment:

John Singer moved to adjourn the meeting. Jack Bark seconded. All ayes, motion carried. Meeting adjourned.

Cathleen A. Martin, Fork Township Clerk

Approved:

Jack Bark Sr., Fork Township Supervisor