

The Fork Township Supervisor, Jack Bark Sr., called the regular meeting of the Fork Township Board to order at 7:00 p.m. The Pledge of Allegiance to the United States Flag was recited.

Roll call of board members: Jack Bark Sr., Cathleen A. Martin, Patti McNeilly, Penny Huffman and John Singer all present.

**Approval of the Minutes:** Patti McNeilly moved to approve the minutes of 11-16-09 as presented. John Singer seconded. All ayes, motion carried. John Singer moved to approve the minutes of 11-23-09 as presented. Penny Huffman seconded. All ayes, motion carried.

**Treasurers Report:**

General Fund	\$117,832.05
General Fund C.D.	\$100,495.13
Fire Department	\$ 24,219.13
Fire Equipment	\$ 62,999.78
Fire Equipment C.D.	\$100,495.13
First Responders	\$ 17,467.81
Flake Cemetery	\$ 16,500.00
Tax Collection	\$ 36.45
West Chippewa	\$ 3,339.10
Merrill Lake Roads	\$ 2,055.76
Merrill Lake Park	\$ 320.31

Cathleen Martin moved to accept the Treasurers Report as presented. Penny Huffman seconded. All ayes, motion carried.

**Approval of the Bills:** Cathleen Martin moved to approve the following checks;

General Fund	checks # 8950-8982	totaling \$ 11,977.21
Fire Department	checks # 3623-3629	totaling \$ 1,670.00
First Responders	checks # 2222-2225	totaling \$ 203.07
Merrill Lake Park	checks # 603	totaling \$ 16.20
W. Chippewa Vista	checks # 608	totaling \$ 455.00

Patti McNeilly seconded. Roll call vote: Cathleen Martin-yes, Patti McNeilly-yes, Penny Huffman-yes, John Singer-yes and Jack Bark Sr.-yes. All ayes, motion carried.

**Public Comments:**

No public comment at this time.

**Unfinished Business:**

1. **White Pine Manor** – Jeffery Gates, General Partner of White Pine Manor was present at the board meeting to discuss his desire to put an ordinance before the Township Board that would authorize a PILOT for the property. Discussion followed from both Jeffery Gates, members of the audience and the township board. Cathleen Martin moved to hold a Special (work session) Meeting on January 11, 2010 at 6p.m. and have Jeffery Gates come back with his figures worked over some more. John Singer seconded. All ayes, motion carried.
2. **Fork/Barryton Community Fire Department** –Fire Chief, Terry Vogel presented the monthly Chiefs report to the board.
3. **Fork Township Rescue:** Supervisor of Rescue, Terry Vogel presented the monthly Rescue report to the Board. Cathleen Martin moved to approve TB testing @ the cost of \$15.00 per person, unless proof is provided by the individual that they have already had the testing completed somewhere else. John Singer seconded. Roll call vote: Cathleen Martin-yes, Patti McNeilly-yes, Penny Huffman-yes, John Singer-yes and Jack Bark Sr.-yes. All ayes, motion carried. Cathleen Martin moved to approve the purchase of one Jump Kit Bag from Emergency Medical Products at the cost of \$80.50 and a 2 sets of 6 of the most commonly Airway Adjuncts from Emergency Medical Products at the cost of \$41.90. Penny Huffman seconded. Roll call vote: Cathleen Martin-yes, Patti McNeilly-yes, Penny Huffman-yes, John Singer-yes and Jack Bark Sr.-yes. All ayes, motion carried. Supervisor of Rescue, Terry Vogel brought to the board the issue of Teresa David wanting to stay on Rescue, but she was now living outside of the coverage area. Cathleen Martin moved to have Teresa David removed from Rescue due to her living outside of the coverage area and the Supervisor of Rescue to retrieve all gear issued. Penny Huffman seconded. All ayes, motion carried.
4. **Community Center:** No report from Grounds Manager, Katie Bazaire at this meeting. Manager, Sabrina Greenspan presented the managers report to the board. Cathleen Martin brought up many concerns she had with the manager this past month and discussion followed. Sabrina was asked if she would consider doing just the maintenance portion of the job and she state no. Sabrina was asked if she would resign her position as Manager and she stated no. Cathleen Martin moved to fire Sabrina Greenspan as the Fork Township Community Center Manager. Patti McNeilly seconded. Roll call vote: Cathleen Martin-yes, Patti McNeilly-yes, Penny Huffman-yes, John Singer-no and Jack Bark Sr.-no. 3 ayes, 2 nays, motion carried. Clerk to place an advertisement in the Pioneer Newspaper for seven days (December 23, 24, 26, 28, 29, 30 and 31<sup>st</sup>) for

accepting applications for a Community Center Manager. Deadline for submitting application of January 3, 2010. Board to hold a special meeting on January 4, 2010 at 7:00 p.m. Phones for the Community Center to be transferred to Penny Huffman till 12-26-09 and then to John after that.

5. **Cemetery:** Clerk, Cathleen Martin updated the board on East Fork Cemetery. Nothing much is going to happen till spring when Jim McNeilly gets home.
6. **MML Fund Loss Control Services Report-** Clerk, Cathleen Martin reported to the board that all suggestions have been completed and the form provided by MML will be completed and sent back in.
7. **Risk Management / Cindy White-** Cindy hasn't gotten back with Clerk, Cathleen Martin to reschedule inspection at this time. Cathleen stated she would contact Cindy and try to get this rescheduled.

#### **Pubic Comments:**

Linda Howard was present to announce that she is running for the 102<sup>nd</sup> House of Representatives seat that will be open this coming election.

#### **New Business:**

No New Business at this time.

#### **Reports:**

**Jack Bark Sr., Supervisor-** Jack had asked the Township Board for a motion on when they wanted the Community Center sanded. Cathleen Martin moved that the sanding of the Fork Township Community Center will be done upon request from the Fork Township Community Center Manager. Patti McNeilly seconded. All ayes, motion carried. Board of Review Schooling seminar brochure was presented to the board. Penny Huffman moved to authorize the expenditure of sending the Fork Township Board of Review and Supervisor to the MTA Board of Review training. Township Board to pay registration fee, Per Diem and mileage. John Singer seconded. Roll call vote: Cathleen Martin-yes, Patti McNeilly-yes, Penny Huffman-yes, John Singer-yes and Jack Bark Sr.-yes. All ayes, motion carried.

**Cathleen A. Martin, Clerk-** Cathleen had informed the Board that the trial version of Microsoft Office had expired on her laptop. She would like to purchase Microsoft Office 2007 for her laptop. Penny Huffman moved to authorize purchase of Microsoft Office 2007 for the Clerk's laptop. Patti McNeilly seconded. Roll call vote: Cathleen Martin-yes, Patti McNeilly-yes, Penny Huffman-yes, John Singer-yes and Jack Bark Sr.-yes. All ayes, motion carried. Cathleen informed the Board that the internet service she uses for the Township will expire this month. John Singer moved to authorize the Township

clerk to renew Internet Services for both the Clerk and Treasurer through LocalNet for another year. Penny Huffman seconded. Roll call vote: Cathleen Martin-yes, Patti McNeilly-yes, Penny Huffman-yes, John Singer-yes and Jack Bark Sr.-yes. All ayes, motion carried.

**Patti McNeilly, Treasurer-** Patti informed the Township Board that she had the contract from Chippewa Hills for summer tax collection, Supervisor and Treasurer to get together and sign contract. Patti informed the Township Board that Jeff and Patti McNeilly will be resigning as Recycling coordinators. Patti stated that Trent Vogel and Andrew Darter would like to take over. Board suggested they have the two interested parties come to the Special Meeting on January 4, 2010 to meet the Township Board.

**Penny Huffman, Trustee-** Penny presented the Board with an estimate for dry walling of the Township Hall side. Discussion followed regarding the details of what needed to be done and what needed to be removed. Patti McNeilly moved to hire J.Clark Drywalling per their quote as presented with knockdown being done throughout the hall and bathroom and decorative boards being used to cover up the cracks in the ceiling. Cost not to exceed \$4,000.00. Penny Huffman seconded. Roll call vote: Cathleen Martin-yes, Patti McNeilly-yes, Penny Huffman-yes, John Singer-yes and Jack Bark Sr.-yes. All ayes, motion carried.

**John Singer, Trustee-** Wished everyone a "Merry Christmas".

**Adjournment:**

John Singer moved to adjourn the meeting. Jack Bark seconded. All ayes, motion carried. Meeting adjourned at 10:15p.m.

Cathleen A. Martin, Fork Township Clerk

Approved:

Jack Bark Sr., Fork Township Supervisor